

K J's Educational Institutes
Trinity College of Engineering & Research
(Approved by AICTE & Affiliated to Savitribai Phule Pune University)
Accredited with 'A+' Grade by NAAC (2nd Cycle)

INTERNAL QUALITY ASSURANCE CELL



Minutes of the IQAC Meetings

2023-24





KJ'S EDUCATIONAL INSTITUTES

TRINITY COLLEGE OF ENGINEERING AND RESEARCH PUNE

(Accredited by NAAC with A+ Grade Approved by AICTE & Affiliated to SPPU, Pune)

Sr. No. 25 & 27, Near. Khadi Machine Chowk, Kondhwa Annexe, Pune-48, Maharashtra, India.

Internal Quality Assurance Cell


Circular

Date: 19/04/2023

All the members of IQAC are requested to attend the meeting of IQAC scheduled on 01/05/2023 in the conference hall at 03.30 pm, TCOER, Pune.

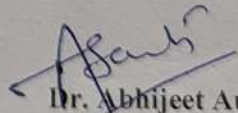
Agenda of the meeting

IQAC: 1.01.2023-24	To confirm the minutes of previous meeting held on 05/01/2023 and approve the action taken report (ATR).
IQAC: 1.02.2023-24	To prepare for second cycle of NAAC
IQAC: 1.03.2023-24	Any other points with the permission of chair.


Dr. Sujeet More
Coordinator, IQAC

IQAC Co ordinator
Trinity College of Engg. & Research
Pune-48.

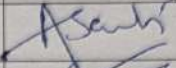

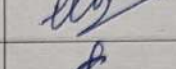
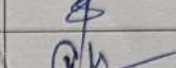
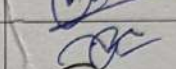
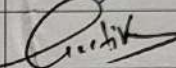
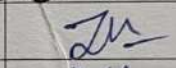

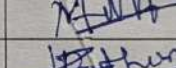
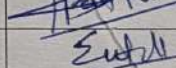
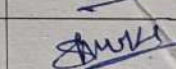





Dr. Abhijeet Auti
Chairman, IQAC

PRINCIPAL
KJ's Educational Institute
Trinity College of Engg. & Research
Pune-411048.

The first Internal Quality Assurance Cell (IQAC) meeting for the academic year 2023-24 was held on 01.05.2023 at 3.30 PM at conference room with the following agenda

Following members were present during the meeting:

Name of the member	Sign
Dr. Abhijeet Auti	
Dr. Sujeet More	
Dr. Shubhangi Mahendra Handore	
Prof. Jayshree. V.Satre	
Prof. Vijay S. Shingade	
Prof. Pratik P. Akarte	
Dr. Geetika Narang	
Miss. Zara Dehgaun	
Prof. Mahendra V Handore	
Prof. Manoj Kharade	
Dr. Khizar Ahmed Pathan	
Dr. Ganesh C. Kutal	
Ms. Monika Samrutwar	

Members not present during the meeting

Name of the member
Hon. Shri. Kalyan Jadhav
Mr. Tanaji Kolte
Miss. Avanti Latkar
Miss. Anamika Mangire
Mr. Pritam Anuse
Prof. Gajanan Arsalwad

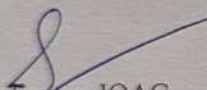


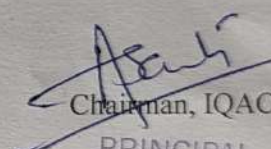
Internal Quality Assurance Cell

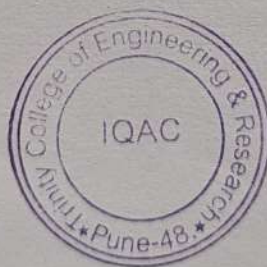
Action Taken Report

ATR for IQAC Meeting held on 05/01/2023

Plan of action	Action taken
To confirm the minutes of previous meeting held on 05/01/2023	Minutes of meeting is confirmed.
To prepare the plan for forthcoming semester	Academic plan is prepared.
To prepare for NAAC cycle -II	NAAC preparation is completed and documents are verified.
To submit the AQAR of 2021-22	AQAR is been prepared



Coordinator, IQAC
IQAC Co ordinator
Trinity College of Engg. & Research
Pune-48.


Chairman, IQAC
PRINCIPAL
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Pune-411048.



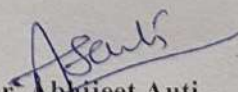
Minutes of the meeting

IQAC: 1.01.2023-24	To confirm the minutes of previous meeting held on 05/01/2023 and approve the action taken report (ATR).
Discussion	Dr. Sujeet More, Coordinator welcomed all the members. The minutes of the previous meeting of IQAC (A.Y.2022-23) held on 05/01/2023 and action taken report (ATR) of the various resolutions confirmed during the meeting were circulated to all the members, have been read-out and confirmed.
Resolution	It has been resolved to confirm the minutes of previous meeting held on 05/01/2023 and action taken (ATR) of the various resolutions confirmed during the meeting.
IQAC: 1.02.2023-24	To prepare for second cycle of NAAC
Discussion	Chairman, IQAC initiated the mock for NAAC 2 nd cycle. As per the instructions of chairman, all the files should be provided to IQAC cell.
Resolution	It has been resolved and finalized to submit all the files related to NAAC to IQAC cell and they should be arranged as per criteria defined by NAAC.
IQAC: 1.03.2023-24	Any other points with the permission of chair.
Discussion	After detailed discussion and analysis, chairman recommended to call upon few external persons for mock audit to provide proper guidelines for preparation. The chairman suggested to prepare the forthcoming plan for next academic year A.Y.2023-24
Resolution	It was resolved and few names of external auditors were finalized. The dean academics was informed to prepare the institutional academic calendar.
As there were no points for discussion, meeting of IQAC was concluded with vote of thanks to the chair. Coordinator, IQAC extends vote of thanks to all the members for attending the meeting and providing valuable inputs for the progression of the institute.	


Dr. Sujeet More
Coordinator, IQAC
IQAC Co ordinator

Trinity College of Engg. & Research
Pune-48.



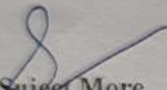

Dr. Abhijeet Auti
Chairman, IQAC

KJ's Educational Institute
Trinity College of Engg. & Research
Pune-411048.

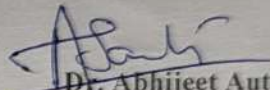
IQAC Meeting 2023-24

Agenda of the Meeting

IQAC: 1.01.2023-24	To confirm the minutes of previous meeting held on 05/01/2023 and approve the action taken report (ATR).
IQAC: 1.02.2023-24	To prepare for second cycle of NAAC
IQAC: 1.03.2023-24	Any other points with the permission of chair.


Dr. Sujat More
Coordinator, IQAC

Trinity College of Engg. & Research
Pune-48.


Dr. Abhijeet Auti
Chairman, IQAC

PRINCIPAL
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Internal Quality Assurance Cell


Circular

Date: 07/07/2023

All the members of IQAC are requested to attend the meeting of IQAC scheduled on 18/07/2023 in the conference hall at 11.30 am, TCOER, Pune.

Agenda of the Meeting

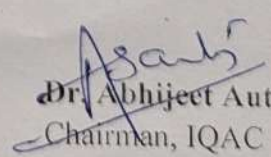
IQAC: 2.01.2023-24	To confirm the minutes of previous meeting held on 01/05/2023 and approve the action taken report (ATR).
IQAC: 2.02.2023-24	To prepare the action plan for forthcoming semester for semester – I.
IQAC: 2.03.2023-24	To encourage and appreciate the staff.
IQAC: 2.04.2023-24	Any other points with the permission of chair.


Dr. Sujeet More

IQAC Coordinator

**Trinity College of Engg. & Research
Pune-48.**




Dr. Abhijeet Auti

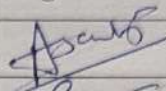
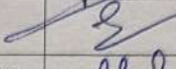
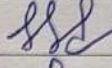


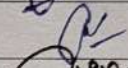
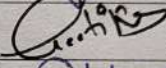
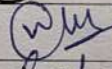
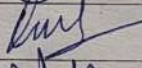
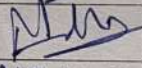
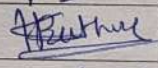
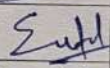
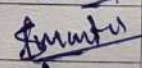
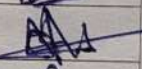
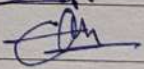
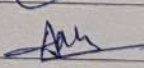
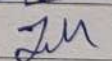
Chairman, IQAC

PRINCIPAL

KJ's Educational Institute
Trinity College of Engg. & Research
Pune-411048.

The second Internal Quality Assurance Cell (IQAC) meeting for the academic year 2023-24 was held on 18.07.2023 at 11.30 AM at conference room with the following agenda

Following members were present during the meeting:

Name of the member	Sign
Dr. Abhijeet Auti	
Dr. Sujeet More	
Dr. Shubhangi Mahendra Handore	
Prof. Jayshree. V.Satre	
Prof. Vijay S. Shingade	
Prof. Pratik P. Akarte	
Dr. Geetika Narang	
Prof. Gajanan Arsalwad	
Prof. Mahendra V Handore	
Prof. Manoj Kharade	
Dr. Khizar Ahmed Pathan	
Dr. Ganesh C. Kutal	
Ms. Monika Samrutwar	
Mr. Pritam Anuse	
Miss. Avanti Latkar	
Miss. Anamika Mangire	
Miss. Zara Dehgaun	

Members not present during the meeting

Name of the member
Hon. Shri. Kalyan Jadhav
Mr. Tanaji Kolte

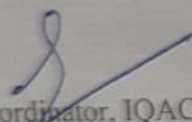


Internal Quality Assurance Cell

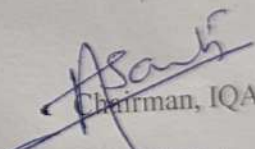
Action Taken Report

ATR for IQAC Meeting held on 01/05/2023

Plan of action	Action taken
To confirm previous minutes of meeting	Minutes of meeting confirmed and Action taken report confirmed
To prepare the NAAC cycle -II	NAAC cycle -II documents prepared and documents verified by IQAC cell.
External audit to be held regarding NAAC cycle -II	Names of external auditors are confirmed and finalized


Coordinator, IQAC

IQAC Co ordinator
Trinity College of Engg. & Research
Pune-48.

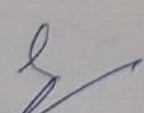

Chairman, IQAC

PRINCIPAL
KJ's Educational Institute
Trinity College of Engg. & Research
Pune-411 048.

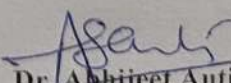


Minutes of the meeting

IQAC: 2.01.2023-24	To confirm the minutes of previous meeting held on 01/05/2023 and approve the action taken report (ATR).
Discussion	Dr. Sujeet More, Coordinator welcomed all the members. The minutes of the previous meeting of IQAC (A.Y.2023-24) held on 01/05/2023 and action taken report (ATR) of the various resolutions confirmed during the meeting were circulated to all the members, have been read-out and confirmed.
Resolution	It has been resolved to confirm the minutes of previous meeting held on 01/05/2023 and action taken (ATR) of the various resolutions confirmed during the meeting.
IQAC: 2.02.2023-24	To prepare the action plan for forthcoming semester for semester – I and to conduct the feedback.
Discussion	As per discussion held in the meeting the chairman suggested to prepare the institute calendar and conduct the feedback of students.
Resolution	It has been resolved and informed to all the department HODs and dean to carry out the same.
IQAC: 2.03.2023-24	To encourage and appreciate the staff.
Discussion	The IQAC cell was overwhelmed after getting the result of NAAC 2 nd cycle (A+). Chairman, IQAC appreciated all committee members for this achievement and felicitated with momentous.
Resolution	It has been resolved and everyone's efforts were counted.
IQAC: 2.04.2023-24	Any other points with the permission of chair.
Discussion	After detailed discussion, chairman suggested to conduct one faculty development program on mechanical application on concern related to admission and faculty knowledge.
Resolution	It was resolved and all the HOD's were informed to update the academic calendar to display the activities.
As there were no points for discussion, meeting of IQAC was concluded with vote of thanks to the chair. Coordinator, Dr. Sujeet More extends vote of thanks to all the members for attending the meeting and providing valuable inputs for the progression of the institute.	


Dr. Sujeet More
Coordinator, IQAC
IQAC Co ordinator

Trinity College of Engg. & Research
Pune-48.


Dr. Abhijeet Auti
Chairman, IQAC
PRINCIPAL

KJ's Educational Institute
Trinity College of Engg. & Research
Pune-411048.

IQAC Meeting 2023-24

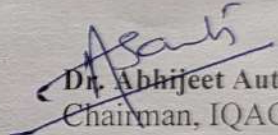
Agenda of the Meeting

IQAC: 2.01.2023-24	To confirm the minutes of previous meeting held on 01/05/2023 and approve the action taken report (ATR).
IQAC: 2.02.2023-24	To prepare the action plan for forthcoming semester for semester – I.
IQAC: 2.03.2023-24	To encourage and appreciate the staff.
IQAC: 2.04.2023-24	Any other points with the permission of chair.



Dr. Sujeet More
Coordinator, IQAC

IQAC Co ordinator
Trinity College of Engg. & Research
Pune-48.



Dr. Abhijeet Auti
Chairman, IQAC
PRINCIPAL

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Sr. No. 25 & 27, Near. Khadi Machine Chowk, Kondhwa Annexe, Pune-48, Maharashtra, India.

Internal Quality Assurance Cell


Circular

Date: 08/12/2023

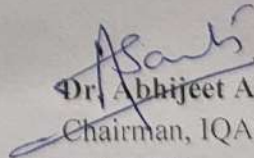
All the members of IQAC are requested to attend the meeting of IQAC scheduled on 19/12/2023 in the conference hall at 10.30 am, TCOER, Pune.

Agenda of the Meeting

IQAC: 3.01.2023-24	To confirm the minutes of previous meeting held on 18/07/2023 and approve the action taken report (ATR).
IQAC: 3.02.2023-24	To prepare the action plan for forthcoming semester for semester – II.
IQAC: 3.03.2023-24	To review the activities of previous semester
IQAC: 3.04.2023-24	Any other points with the permission of chair.


Dr. Sujeet More
Coordinator, IQAC
IQAC Co ordinator

Trinity College of Engg. & Research
Pune-48.

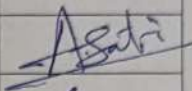
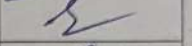
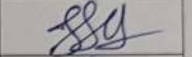
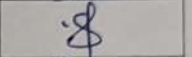
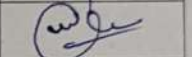
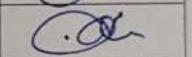
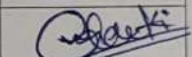

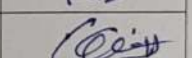
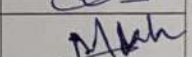
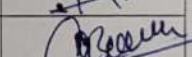
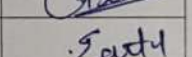
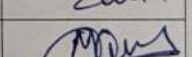
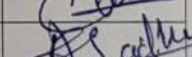
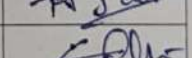
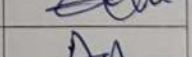


Dr. Abhijeet Auti
Chairman, IQAC

PRINCIPAL

KJ's Educational Institute
Trinity College of Engg. & Research
Pune-411048.

The third Internal Quality Assurance Cell (IQAC) meeting for the academic year 2023-24 was held on 19.12.2023 at 10.30 AM at conference room with the following agenda

Following members were present during the meeting:

Name of the member	Sign
Dr. Abhijeet Auti	
Dr. Sujeet More	
Dr. Shubhangi Mahendra Handore	
Prof. Jayshree. V.Satre	
Prof. Vijay S. Shingade	
Prof. Pratik P. Akarte	
Dr. Geetika Narang	
Dr. Ravindra Apare	
Prof. Mahendra V Handore	
Prof. Manoj Kharade	
Mr. Amol Bhosale	
Dr. Ganesh C. Kutal	
Ms. Monika Samrutwar	
Mr. Ashok Jadhav	
Miss. Avanti Latkar	
Miss. Anamika Mangire	
Miss. Zara Dehgaun	

Members not present during the meeting

Name of the member
Hon. Shri. Kalyan Jadhav
Mr. Tanaji Kolte

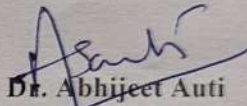
IQAC Meeting 2023-24

Agenda of the Meeting

IQAC: 3.01.2023-24	To confirm the minutes of previous meeting held on 18/07/2023 and approve the action taken report (ATR).
IQAC: 3.02.2023-24	To prepare the action plan for forthcoming semester for semester – II.
IQAC: 3.03.2023-24	To review the activities of previous semester
IQAC: 3.04.2023-24	Any other points with the permission of chair.




Dr. Sujest More
Coordinator, IQAC
IQAC Co ordinator
Trinity College of Engg. & Research
Pune-48.



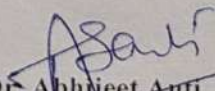
Dr. Abhijeet Auti
Chairman, IQAC
PRINCIPAL
KJ's Educational Institute
Trinity College of Engg. & Research
Pune-411048.

Minutes of the meeting

IQAC: 3.01.2023-24	To confirm the minutes of previous meeting held on 18/07/2023 and approve the action taken report (ATR).
Discussion	Dr. Sujeet More, Coordinator welcomed all the members. The minutes of the previous meeting of IQAC (A.Y.2023-24) held on 18/07/2023 and action taken report (ATR) of the various resolutions confirmed during the meeting were circulated to all the members, have been read-out and confirmed.
Resolution	It has been resolved to confirm the minutes of previous meeting held on 18/07/2023 and action taken (ATR) of the various resolutions confirmed during the meeting.
IQAC: 3.02.2023-24	To prepare the action plan for forthcoming semester for semester – II.
Discussion	As per discussion held in the meeting the chairman suggested to prepare the institute calendar and department academic calendar and conduct the activities.
Resolution	It has been resolved and informed to the dean academics to prepare the Institute academic calendar and share the same with HOD's.
IQAC: 3.03.2023-24	To review the activities of previous semester
Discussion	As per the discussion held academic audit has to be conducted and list of activities has to be reviewed.
Resolution	It has been resolved and informed the HOD's to maintain the summary.
IQAC: 3.04.2023-24	Any other points with the permission of chair.
Discussion	After detailed discussion, chairman suggested to conduct one international conference and faculty orientation program.
Resolution	It was resolved and all the HOD's to prepare an plan for the same.
As there were no points for discussion, meeting of IQAC was concluded with vote of thanks to the chair. Coordinator, Dr. Sujeet More extends vote of thanks to all the members for attending the meeting and providing valuable inputs for the progression of the institute.	


Dr. Sujeet More
Coordinator, IQAC

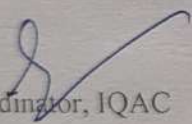
IQAC Co ordinator
Trinity College of Engg. & Research
Pune-48.


Dr. Abhijeet Auti
Chairman, IQAC
KJ's Educational Institute
Trinity College of Engg. & Research
Pune-411048.


**Internal Quality Assurance Cell
Action Taken Report**

ATR for IQAC Meeting held on 18/07/2023

Plan of action	Action taken
To confirm the previous minutes of meeting	MOM confirmed and ATR confirmed
To prepare plan of action for forthcoming semester	Plan for next academic session prepared
To encourage and appreciate staff for NAAC work	All the staff member involved in NAAC work were appreciated with certificates and mementos.


Coordinator, IQAC

IQAC Co ordinator
Trinity College of Engg. & Research
Pune-48.


Chairman, IQAC
PRINCIPAL
KJ's Educational Institute
Trinity College of Engg. & Research
Pune-411048.



KJ'S EDUCATIONAL INSTITUTES

TRINITY COLLEGE OF ENGINEERING AND RESEARCH PUNE

(Accredited by NAAC with A+ Grade Approved by AICTE & Affiliated to SPPU, Pune)

Sr. No. 25 & 27, Near. Khadi Machine Chowk, Kondhwa Annexe, Pune-48, Maharashtra, India.

Internal Quality Assurance Cell

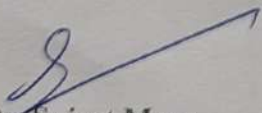
Circular

Date: 11/03/2024

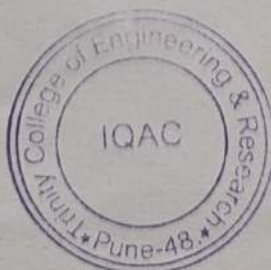
All the members of IQAC are requested to attend the meeting of IQAC scheduled on 18/03/2024 in the conference hall at 11.00 am, TCOER, Pune.

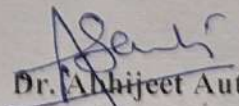
Agenda of the Meeting

IQAC: 4.01.2023-24	To confirm the minutes of previous meeting held on 19/12/2023 and approve the action taken report (ATR).
IQAC: 4.02.2023-24	To conduct AAA (Academic and Administrative Audit)
IQAC: 4.03.2023-24	To conduct the feedback of students.
IQAC: 4.04.2023-24	Plan for admission of A.Y. 2024-25
IQAC: 4.05.2023-24	Any other points with the permission of chair


Dr. Sujeet More
Coordinator, IQAC
IQAC Co ordinator

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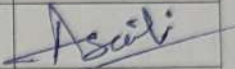
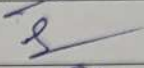
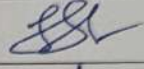

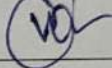
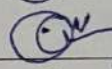
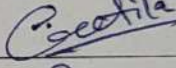
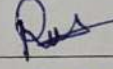
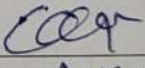
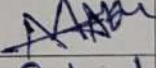
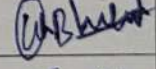
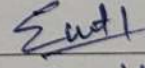
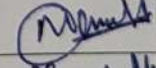
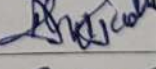
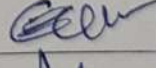
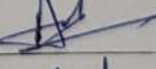
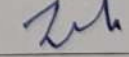



Dr. Abhijeet Auti
Chairman, IQAC
PRINCIPAL

KJ's Educational Institute
Trinity College of Engg. & Research
Pune-411048.

The fourth Internal Quality Assurance Cell (IQAC) meeting for the academic year 2023-24 was held on 18.03.2024 at 11.00 AM at conference room with the following agenda

Following members were present during the meeting:

Name of the member	Sign
Dr. Abhijeet Auti	
Dr. Sujeet More	
Dr. Shubhangi Mahendra Handore	
Prof. Jayshree. V.Satre	
Prof. Vijay S. Shingade	
Prof. Pratik P. Akarte	
Dr. Geetika Narang	
Dr. Ravindra Apare	
Prof. Mahendra V Handore	
Prof. Manoj Kharade	
Mr. Amol Bhosale	
Dr. Ganesh C. Kutal	
Ms. Monika Samrutwar	
Mr. Ashok Jadhav	
Miss. Avanti Latkar	
Miss. Anamika Mangire	
Miss. Zara Dehgaun	


Members not present during the meeting

Name of the member
Hon. Shri. Kalyan Jadhav
Mr. Tanaji Kolte

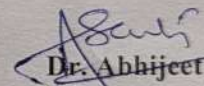
IQAC Meeting 2023-24

Agenda of the Meeting

IQAC: 4.01.2023-24	To confirm the minutes of previous meeting held on 19/12/2023 and approve the action taken report (ATR).
IQAC: 4.02.2023-24	To conduct AAA (Academic and Administrative Audit)
IQAC: 4.03.2023-24	To conduct the feedback of students.
IQAC: 4.04.2023-24	Plan for admission of A.Y. 2024-25
IQAC: 4.05.2023-24	Any other points with the permission of chair


Dr. Sujeet More
Coordinator, IQAC
IQAC Co ordinator

Trinity College of Engg. & Research
Pune-48.

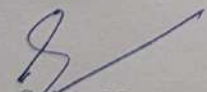

Dr. Abhijeet Auti
Chairman, IQAC

PRINCIPAL
KJ's Educational Institute
Trinity College of Engg. & Research
Pune - 411 048.

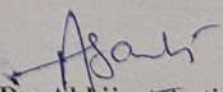


Minutes of the meeting

IQAC: 4.01.2023-24	To confirm the minutes of previous meeting held on 19/12/2023 and approve the action taken report (ATR).
Discussion	Dr. Sujeet More, Coordinator welcomed all the members. The minutes of the previous meeting of IQAC (A.Y.2023-24) held on 19/12/2023 and action taken report (ATR) of the various resolutions during the meeting were circulated to all the members, have been read-out and confirmed.
Resolution	It has been resolved to confirm the minutes of previous meeting held on 19/12/2023 and action taken (ATR) of the various resolutions confirmed during the meeting.
IQAC: 4.02.2023-24	To conduct AAA (Academic and Administrative Audit)
Discussion	As per discussion held in the meeting the IQAC coordinator suggested to conducted AAA audit.
Resolution	It has been resolved and finalized to conduct AAA audit after academic session are completed.
IQAC: 4.03.2023-24	To conduct the feedback of students.
Discussion	As per discussion held, it was informed to dean academics to carry out the feedback of the students and provide analysis of the same to IQAC.
Resolution	It has been resolved and dean will initiate the feedback.
IQAC: 4.04.2023-24	Plan for admission of A.Y. 2024-25
Discussion	As per the discussion held the chairman suggested to form a committee that provides a plan and monitoring the admissions for A.Y. 2024-25
Resolution	It has been resolved and in-charge for the admissions was assigned to M. V. Handore.
IQAC: 4.05.2023-24	Any other points with the permission of chair
As there were no points for discussion, meeting of IQAC was concluded with vote of thanks to the chair. Coordinator extends vote of thanks to all the members for attending the meeting and providing valuable inputs for the progression of the institute.	


Dr. Sujeet More
 Coordinator, IQAC
 IQAC Co ordinator
 Trinity College of Engg. & Research
 Pune-48.





Dr. Abhijeet Auti
 Chairman, IQAC
 PRINCIPAL
 KJ's Educational Institute
 Trinity College of Engg. & Research
 Pune-411048.

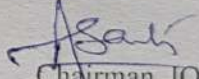
Internal Quality Assurance Cell Action Taken Report

ATR for IQAC Meeting held on 19/12/2023

Plan of action	Action taken
To confirm the previous minutes of meeting	MOM confirmed and ATR confirmed
To prepare the forthcoming academic plan	Plan was prepared and approved
To review the academic activities	Audit was conducted to review activities.
To conduct one international conference and faculty development program	One International conference was conducted and faculty development program was conducted.


Coordinator, IQAC

IQAC Co ordinator
Trinity College of Engg. & Research
Pune-48.


Chairman, IQAC

PRINCIPAL
KJ's Educational Institute
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Pune-411048.

